

College of Agricultural Engineering & Post Harvest Technology  
(Central Agricultural University)  
Ranipool, Gangtok – 737 135 (Sikkim)



Ph.No:03592-251381/359

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No.CAEPHT/STORE/19/Veh/18-19/773

Dated:13<sup>th</sup> September, 2018

To,

M/s Family Holidays  
Tours & Travels  
Ranipool Bazaar  
Gangtok, East Sikkim

**Sub: Order for the Rate Contract of Vehicle.**  
**Ref: Qtn No. Nil dtd: 06.08.2018**

Sir,

As per your quotations received vide no. nil dtd: 06.08.2018, the Dean, CAEPHT has approved for entering into Rate Contract **except on monthly basis** for one year from the issue of the order of the Rate Contract in favour of your firm as per the terms and conditions of the College and agreed by your firm. The requirements of the vehicle and when required will be intimated by the I/c Vehicle of the College in writing and also on telephonic message.

Following are the terms and conditions as agreed in your quotation to the College.

1. The time and kilometer reading will be counted from the college campus.
2. The agency (firm) should ensure the completion of all traffic rules and formalities i.e. driving license, comprehensive insurance of vehicle, vehicle registration, all India/local travel permit, etc. for which the college will not bear any financial or any other liabilities (certified photo copy may be enclosed).
3. Boarding and lodging charges of driver during journey will be borne by the agency (firm).
4. The agency (firm) will raise bill for journey period in triplicate along with duty slip for releasing payment through cheque within a month period.
5. TDS will be deducted from the bill as per the income tax rules and TDS certificate to the same will be issued by the college.
6. The rate contract for hiring vehicle will be initially for a period of 01(one) year which may be extended further based on satisfactory services. The agreement to the effect will be signed on stamp paper of appropriate amount.
7. All charges on account of local taxes, toll taxes, parking charges, etc will be borne by the agency (firm). The college will pay such charges on the basis of receipt enclosed along with the bills.

8. The rates approved in the Rate Contract is inclusive of all taxes.
9. The performance of agency (firm) and for hiring charges will be reviewed periodically by the duty constituted vehicle management committee of the college.
10. The demand of vehicle may be intimated well in advance through telephone or writing by an authorized person of the college.
11. Minimum mileage / charges per hiring in a day will be equal to the half day (4 h ) upto 50 kilometers and fully day means 8 hrs up to 100 kilometers charge.
12. The rate contract can be terminated at any time without assigning any reasons thereof.
13. The decision of the Dean, CAEPHT, Ranipool will be final and binding on the agency (firm) in case of any dispute.

The attested copies of the required papers/documents as per the terms and conditions any be submitted to the College for record.

As per the clause (4) of the terms and conditions the payment will be released on monthly basis with the signature of user in the duty slips duly indicating the date and time (duration of use) for verification.

Your acceptance in this regard may kindly be communicated early.

#### Rates of M/s Family Holidays, Ranipool approved by the Authority

| Type of Vehicle(s) required                              |           | Seating Capacity | Rate Rs/Km | Minimum sealing rate, Rs Upto |          | Night charges, Rs/Night (if any) | halt (if any) | Overtime charges (if any) |
|--|-----------|------------------|------------|-------------------------------|----------|----------------------------------|---------------|---------------------------|
|  |           |                  |            | Half Day                      | Full Day |                                  |               |                           |
| Car/Van<br>(Alto/Wagon/R etc)                            | Non A/C   | 3/4              | 16/-       | 800                           | 1600/-   | No Charge                        |               | No Charge                 |
|  | A/C       | 3/4              | 18/-       | 800                           | 1800/-   | No Charge                        |               | No Charge                 |
| Jeep(Tata Sumo/Max/Savari/Winger and others)             |           | 8/10             | 20/-       | 1000/-                        | 2000/-   | No Charge                        |               | No Charge                 |
| Luxury tourist car<br>(A/C)<br>tavera/scorpio/innova etc | 6(Non AC) | 20               | 20         | 1600/-                        | 2500/-   | No Charge                        |               | No Charge                 |
|  | 6(AC)     | 22               | 22         | 1900/-                        | 3000/-   | No Charge                        |               | No Charge                 |
| Pickup Van   |           | 2/4              | 15         | 1259/-                        | 2309/-   | No Charge                        |               | No Charge                 |
| Mini truck   |           | -                |            |                               |          |                                  |               |                           |
| Truck  |           | -                |            |                               |          |                                  |               |                           |
| Mini bus   |           | -                |            |                               |          |                                  |               |                           |

**Ranipool to Bagdogra/NJP Siliguri (One way (Luxury Car)**

- a. Drop/Pickup (A/C) – Rs.3,300/-
- b. Drop/Pickup (Non/A/C)- Rs. 3000/-

**Small Vehicle**

- a. Drop/Picking (A/C)- Rs. 2,600/-
- b. Drop/Picking (Non A/C) – Rs.2,500/-
- c. Jeep/Sumo/Max/Savari – Rs.3,000/-

**(Both Side) (Luxury Car)**

- a. Drop & Pickup (A/C) Rs.5,000/-
- b. Drop & Pickup (Non A/C) – Rs. 4,800/-

**Small Vehicle**

Drop & Pickup Non A/C – Rs.3,600/-

Drop & pickup A/C – Rs.4,000/-

Drop & Pickup jeep/Sumo/Max Savari – Rs.5,000/-

Yours faithfully

*Sum/sect.*  
13/9/18

OSD(Admin.)  
College of Agri. Engg. & Post Harvest Tech.  
Ranipool, Gangtok-737135

Copy to :

1. Chairman, LPC, CAEPHT, Ranipool
2. Indenter, CAEPHT, Ranipool.
3. Accounts Section, CAEPHT, Ranipool.
4. Office copy.